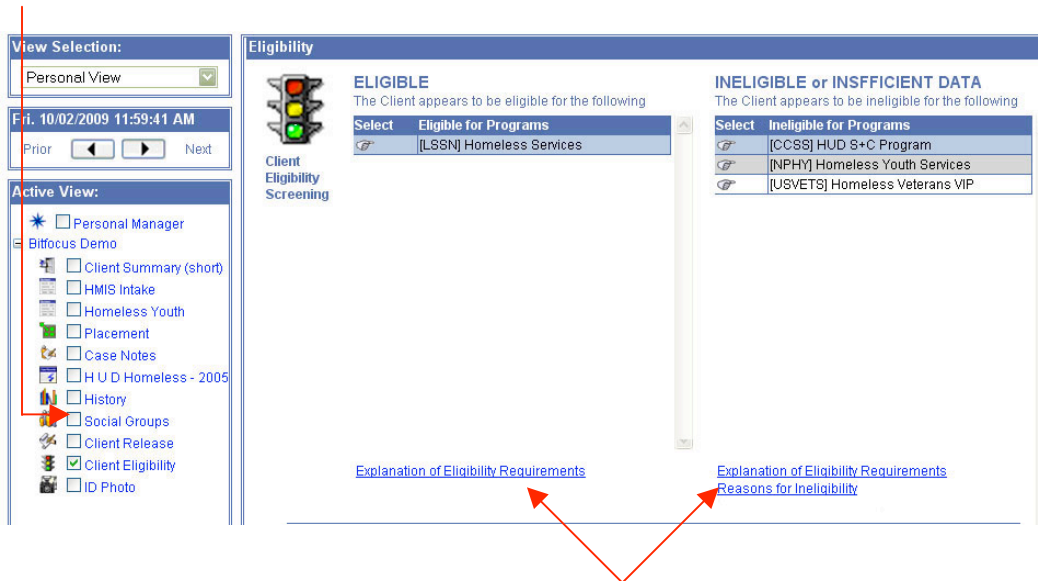


## Eligibility Screening in the HMIS

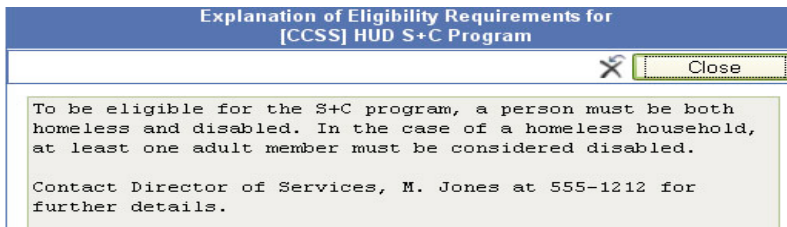
The Client Eligibility Tool uses pre-entered data about a Client to determine eligibility for multiple programs at the same time. It also provides information about eligibility requirements and displays reasons for ineligibility.

The Eligibility screen is accessed by clicking Client Eligibility within the TaskView list.



Programs will be divided into two columns, Eligible and Ineligible/Insufficient Data. Each column contains a link to additional information.

From either column, you have the ability to select a program from the list and click Explanation of Eligibility Requirements to view details.



**Address:**

9101 W. Sahara Ave #105-158  
Las Vegas, NV 89117

**telephone:** (702) 614-6690  
**fax:** (702) 966-2478

**email:** info@bitfocus.com  
**web:** www.bitfocus.com

From the Ineligible/Insufficient Data column, you have the added ability to view the reasons why your client is not eligible and correct errors to demographic data that may be the cause.

Click the link [Reasons For Ineligibility](#) link to view/correct Eligibility results.

**Reasons for Ineligibility for [CCSS] HUD S+C Program**

Close

---

**[1] Review Results of Eligibility Tests**

	No Data	Test Result	Eligibility Test
(		PASSED:	Homeless Status
And	No Data	FAILED:	Status, Disabled, Client [Y/N]

**[2] Review and Update Data Used for Eligibility Test**  
 To update Clients eligibility data, select Eligibility Test, edit and save changes:

Disabled Veteran

Unknown/Don't Know  
Yes, Disabled Veteran  
Yes, Special Disabled Veteran  
No  
Unknown/Don't Know

Save Change

In this example, the Clients Disability Status has caused ineligibility for this program. If the Client is in fact disabled, you have the ability to update data from this screen by clicking on the Failed field and selecting the appropriate response from the drop down menu. Then click [Save Change](#).


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**Eligibility**



**ELIGIBLE**  
The Client appears to be eligible for the following

Select	Eligible for Programs
<input type="checkbox"/>	[CCSS] HUD S+C Program
<input type="checkbox"/>	[LSSN] Homeless Services

**INELIGIBLE or INSFFICIENT DATA**  
The Client appears to be ineligible for the following

Select	Ineligible for Programs
<input type="checkbox"/>	[NPHY] Homeless Youth Services
<input type="checkbox"/>	[USVETS] Homeless Veterans VIP

Client Eligibility Screening

The Clients eligibility status has now been updated as eligible for the selected program.

For questions or assistance with the Eligibility Tool, contact support at 702-614-6690 x2.

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